



Meeting #1

Cubberley Elementary School - PTA
3201 Marathon Drive
San Diego, California 92123
Phone: 858496807

Project: - PTA Meetings
3201 Marathon Drive
San Diego, California 92123

February 2021 PTA Meeting Minutes

MEETING DATE: 02/18/2021 **MEETING TIME:** 6:00 PM - 7:30 PM Pacific Time (US & Canada)

MEETING LOCATION: Online **VIDEO CONFERENCING LINK:** <https://sandiegounified.zoom.us/j/83270168128>

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Adrienne Baker	Cubberley Elementary School - PTA	Tel:	tandabaker@gmail.com	Present
Mariah Foster	Cubberley Elementary School - PTA	Tel:	mmd.taramasco@gmail.com	Present
Sarah Knox	Cubberley Elementary School - PTA	Tel:	sarahaknox10@gmail.com	Present
Richard Martinez	Cubberley Elementary School - PTA	Tel:	rmvshouse@gmail.com	Present
Sally Rich	Cubberley Elementary School - PTA	Tel:	sallygravesrich@icloud.com	Present
Magdalena Ruvalcaba	Cubberley Elementary School - PTA	Tel: (858) 496-8075	mruvalcaba@sandi.net	Present
Shannon Young	Cubberley Elementary School - PTA	Tel:	skayyoung@gmail.com	Present
Sia Her Abad	Cubberley Teacher	Tel:	sher@sandi.net	

Welcome						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Call Meeting to Order	Richard Martinez (Cubberley Elementary School - PTA)			Open
Official Documented Meeting Minutes: Called to order at 6:08 PM by Richard.						
1.2	1	Approve January Minutes				Open
Official Documented Meeting Minutes: Move to approve January Minutes.						

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	Corrections: none Moved: Mariah Seconded: Sarah Unanimous approval.					
1.3	1	Additional Attendees				Open

Principal's Report

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Principal Report	Magdalena Ruvalcaba (Cubberley Elementary School - PTA)			Open

Description:
Update report from Ms. Ruvalcaba.

Official Documented Meeting Minutes:
Reopening:
-Opening learning lab. District one lab per school. Para or Visiting Teacher to be on site next Monday. IEP. Social/Emotional Difficulties/Connectivity issues. 14 students max. At this time we have 11 confirmed. 8 - 11:45 AM. Will still be on zoom with regular class with assistance from person leading lab. Will get computer and supplies to stay at lab.

-Teachers given the option for classroom labs. We will have no classroom labs at Cubberley.

-District wants us to grow the learning labs. Bring kids into school to zoom with their teacher from their lab.

Budget:
-Title 1 Application - no lunch applications. Local control funding forms determined funding. If we got less funding forms this year vs. last, they went with the higher number.

2021 - 2022 (Proposed):
-Discretionary Allocation - \$13,437
-Local Control Funding Formula - \$14,747
-Title Basic Program - \$22,360 (1 Additional day of counseling)
-Title I Supplementary Program - \$15,618 (Response to Intervention Teacher)
-Title I Parent Involvement - \$643

Survey:
-43 responses - parents was support for reading and math. 1. Counseling time increased. 2. Teacher collaboration.

-Guidance Assistant - Allotted 10 hours a week. That is sitting empty right now. Classified staff. If we bring on, have to guarantee that position for 3 years.

2020 - 2021 Budget:
-Title I Parent Involvement - Transfer of funds. Richard to move the dollars allocated to Refreshments over to Virtual Game Night or Art Reach.

Board of Director's Update

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	President's Report	Richard Martinez (Cubberley Elementary School - PTA)			Open

Description:
Update from Richard.

Official Documented Meeting Minutes:
District Advisory Board Meeting - parents in the area getting impatient.
-Teachers would need to be vaccinated to reopen. (Predicted to open up in early March to teachers.)
-Some schools do not feel like they are getting support they need.
-Realistically not going to be back in person until fall.

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3.2	1	Vice President's Report	Mariah Foster (Cubberley Elementary School - PTA)			Open
<p>Description: Update report from Mariah.</p>						
<p>Official Documented Meeting Minutes: American Girl Doll - Applied to get doll for silent auction. Got one last year. We would have to pre pay shipping if we want to apply for this year. Should be \$25 for shipping. Moved to approve shipping for American Girl Doll: Sarah moved. Seconded by Adrienne. Motion carries.</p> <p>Hot Cocoa/Coffee with Families: -Java Garden - Still trying to hang on to business, can't help at this time. May be able to pre-pay carafes. She will get back to us. -Bear Buns - Have left voice mails. Waiting to hear back.</p> <p>Another Spirit Week coming up - Can we help? Posting on socials. -Teachers send pictures when they dress up. -Post link to spirit store. -Make it a contest. For every submission, they get entered into a drawing. -Richard to start Name the Mascot contest. (Sarah has head and will give to Richard.)</p>						
3.3	1	Treasure's Report	Sarah Knox (Cubberley Elementary School - PTA)			Open
<p>Description: Update report from Sarah.</p>						
<p>Official Documented Meeting Minutes: Nothing new to report. Did get new Kona Ice check.</p>						

Old Business						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Year Books				Open
<p>Official Documented Meeting Minutes: Don't think it will be worth it to do a hard copy. Richard to contact Entourage to see if the deposit will carry over to next year. Will see if we can do an online year book for this year. Motion to postpone year books to next year. Motioned by Sarah. Second by Mariah. Motion carries.</p>						
4.2	1	Spirit Week				Open
<p>Official Documented Meeting Minutes: Will have another Spirit Week the first week of March.</p>						
4.3	1	Assemblies & Programs				Open
<p>Description: Any assemblies secured?</p>						
<p>Official Documented Meeting Minutes: People ready to book. - Need to get times and days of the week that would work best. - Maybe do after lunch when kids have asynchronous learning time. Or last hour of the day. Day prior to spring break (March 26. 10:45 AM - 11:45 AM). - We would need to create the zoom for them to join.</p>						

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<p>Options: Zoovargo - \$199 - no hands on. Mad Science - \$480 - kids get to do experiment. Water Assembly - Free</p> <p>Motion to approve \$500 to Mad Scientist for March 26 from 10:45 AM - 11:45. Moved by Mariah. Seconded by Sarah. Motion carries.</p> <p>Look at scheduling Free Water in April.</p> <p>Art Reach: -3 different programs. -Per class, per lesson. - pre recorded videos - 500 - zoom - 200 - power point - 200</p> <p>Suggested to do a family art night for all school.</p>						
4.4	1	Material Pick Up				Open
<p>Description: Date of Pick up: Treat/Craft from PTA.</p>						
<p>Official Documented Meeting Minutes: Next pick up day is TBD. Magdalena will check with teachers on Monday. Anticipated week of March 22.</p> <p>Spring Theme. Grow a plant.</p> <p>President to entertain a motion to pre approve expenditure for spring craft not to exceed \$200. Motioned: Adrienne. Seconded: Mariah Motion carries.</p> <p>Mariah to research actual cost (pot, seeds, soil, bags).</p>						
4.5	1	Parent Survey				Open
<p>Official Documented Meeting Minutes: Adrienne still fine tuning. Will get final copy out to PTA this week for review prior to sending out.</p>						

New Business

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Teacher & Staff Appreciation				Open
<p>Official Documented Meeting Minutes: Happens in May. Magdalena to send list of staff to Mariah to see how many staff members there are (approximately 15).</p> <p>Can not purchase gift cards.</p> <p>-In house car detailing. -Gift basket. -Cubberley shirt. -Grub hub lunch. -Amazon wish list. -Flowers (beaker vases?) -Cards & Videos from students.</p>						

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5.2	1	Additional Items				Open
Official Documented Meeting Minutes: List of PTA members from Richard to Adrienne to include on correspondence. Next meeting to be set for March 18 at 6 PM. -Will use same zoom.						

Adjourn						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Meeting Adjournment	Richard Martinez (Cubberley Elementary School - PTA)			Open
Official Documented Meeting Minutes: Adjourned at 7:53 PM.						

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