



Meeting #1

Cubberley Elementary School - PTA
3201 Marathon Drive
San Diego, California 92123
Phone: 858496807

Project: - PTA Meetings
3201 Marathon Drive
San Diego, California 92123

September PTA Meeting 2020 Minutes

MEETING DATE: 09/23/2020 **MEETING TIME:** 6:00 PM - 7:00 PM Pacific Time (US & Canada)

MEETING LOCATION: Zoom **VIDEO CONFERENCING LINK:** <https://us04web.zoom.us/j/5172081594?pwd=RXVYyZUZ0ci9nYnpXNldKWnc0QkNJZz09>

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Mariah Foster	Cubberley Elementary School - PTA	Tel:	mmd.taramasco@gmail.com	Present
Sarah Knox	Cubberley Elementary School - PTA	Tel:	sarahaknox10@gmail.com	Present
Richard Martinez	Cubberley Elementary School - PTA	Tel:	rmvshouse@gmail.com	Present
Magdalena Ruvalcaba	Cubberley Elementary School - PTA	Tel: (858) 496-8075	mruvalcaba@sandi.net	Absent
Shannon Young	Cubberley Elementary School - PTA	Tel:	skayyoung@gmail.com	Present

Welcome

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Call Meeting to Order				Open
Official Documented Meeting Minutes: Called to order by Richard at 6:08 PM.						
1.2	1	Approval of June Minutes				Open
Official Documented Meeting Minutes: Motion to approve: Sarah Second: Mariah						
1.3	1	Additional Attendees				Open
Official Documented Meeting Minutes: Anna Johnston						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Cubberley Elementary School - PTA if there are any discrepancies or questions with the content of these minutes.



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Principal's Report						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Updates				Open
Official Documented Meeting Minutes: Not in attendance.						

Financial Report						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Budget				Open
Official Documented Meeting Minutes: Membership - Hoping to get to \$300 for the year. Jog-a-thon - Will pursue in the Spring. Amazon Smile - Promote. Viable option to generate revenue.						
3.2	1	Bank Status				Open
Official Documented Meeting Minutes: Richard working with the bank. Got a list of what needs to happen. Need Sarah and Shannon's legal names to move forward. Richard will complete paperwork 9/24/20 and submit to bank.						
3.3	1	Release of Funds				Open
Official Documented Meeting Minutes: Check is issued for Sarah. Richard will drop at house this week.						

New Business						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Merchandise				Open
Description:						
Official Documented Meeting Minutes: Richard contacted two local companies. First was from a company that PTA has used in the past for run club. For 24 t-shirts, a quote of \$625 was given. Candroy Quote: 24 t shirts, Quote of \$295.15 if paid in cash. We have used them in the past. They do have logos on file with them. Based on past orders, the Cubberley was in white and elementary was in yellow. Logos on file were opposite. Thinking of ordering 12 x-small and 12 small. Regular Navy color shirts, not tie dyed shirts, with logo on left breast. Some changes to logo may change quote. If new quote is within \$50 of this quote, Richard will move forward with the purchase. It was determined that we should also get a quote on Women's shirts as well. We will activate website so that we can start selling shirts now.						
4.2	1	Kona Ice				Open
Official Documented Meeting Minutes: Mariah to call and inquire about pricing. They should be able to park in the drop off area in front of Cubberley. Richard to reach out to contact at Jones PTA to see how successful it was.						
4.3	1	Movie License				Open

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Official Documented Meeting Minutes: Will not do a Movie License for 20/21 school year. Put into the budget for YR 21/22.						
4.4	1	T-Shirts				Open
4.5	1	Yearbooks				Open
Official Documented Meeting Minutes: Our deposit from last year will carry over to this year. They will carry over the photos from YR 19/20 into YR 20/21 yearbook. "Email your Pictures" to.... cards.						

Adjourn						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Meeting Adjourned				Open
Official Documented Meeting Minutes: Meeting adjourned at 6:40 PM by Richard.						

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